

## WRITING TIPS:

### 1) Sentence starters:

- First of all
- First off
- To start (off)
- Firstly
- In the beginning
- Most importantly
- In my opinion
- It must be said
- It is important to mention
- I (don't) think
- It should be considered
- One of the main arguments for/against ... is
- I would also like to add
- It must not be forgotten that
- Another important thing is
- The fact is that
- In fact, ...
- It is obvious/clear
- It cannot be denied that
- Everybody knows that...
- Some may say that
- People often think
- If you think about...
- For instance/example
- This can be seen well in ...
- Talking about...
- Finally
- As a closing argument

### 2) Comparing arguments

- On the one hand... , on the other hand ...
- Of course ... but ...
- While ....., .....
- Some say/think/believe....., others say/think/believe
- There are two sides to this argument; ....., and .....
- Either ....., or .....
- Neither.... nor
- You can say that ....., but you must also take into account that .....
- When you look at ....., you must also look at....
- It can be said that ....., but it must also be considered that ....

### 3) Talking about consequences

- ....if....
- ....as long as .....
- ....unless .....
- ....given that ....
- ....should....

(WATCH OUT FOR THE CORRECT USE OF THE CONDITIONAL!!!)

### 4) Linking words

- and
- but
- unless
- if
- as long as
- however
- although
- even if
- when
- since
- therefore
- so
- also
- too
- unlike
- while
- never mind
- because
- furthermore

## EXERCISES:

### 1) Make the text more fluent using expressions from above

**Example:** We should not forget that water is a precious good. We should do more to save and protect our sources of clean drinking water. - *Instead of forgetting that water is... we should do more to save...*

Water is very important in our lives. We drink water every day. We cook with water. Farmers need water to grow fruits and crops. Not only for our nutrition water is important. There are many power plants that generate electric power using water. Factories need much water. They produce industrial goods that are indispensable in our every day life. We need much water in our households. Water closets and showers are part of our civilized lifestyle. We should be glad to have access to clean drinking water. Sometimes we take it for granted. We waste water. We let the shower run. We wash our cars almost every day. They are not even dirty. We should not forget that water is a precious good. We should do more to save and protect our sources of clean drinking water.

### 2) Correct the mistakes

- a) The children live with their mother, but their father has left when she got pregnant.
- b) Either you can come to the party, and if not, you must call me.
- c) First off all he is an important man, also he has many powerful friends too.
- d) They don't neither go to school, nor they don't work.
- e) I also think that we should invite Mary, and she is nice. So it's cool if she comes to the party however there are many people.
- f) My favorite film is "Training Day". Then "Big Trouble" is also cool. Finally I don't think that "King Kong" is a good film, and I don't like this kind of movies.
- g) I must go to bed now but it is late.
- h) Instead of helping the poor but they only give money to the rich.

### 3) Conditional

- a) If they (give) ..... more food to developing countries, the poor (not must starve) .....
- b) Mother always (call) ..... him if he (be) ..... late.
- c) Unless you (give) ..... me your number, I (not can) ..... call you tomorrow.
- d) She promised to help me with the garden work, ..... the weather be nice.
- e) He (not be in a wheelchair) ..... if he (not have) ..... that accident back then.
- f) Given that you (be) ..... ill, I suppose we (have to) ..... go there alone
- g) Er hätte es nicht getan, wenn er die Polizei gesehen hätte.
- h) Wenn du es gewusst hättest, hättest du es gesagt?
- i) Er wäre jetzt noch leben wenn er nicht so dumm gewesen wäre.
- j) Er würde jetzt tot sein, hätte er sie nicht angerufen.
- k) Komm zu mir, es sei denn du hast etwas anderes geplant.
- l) Wenn er kein Geld haben würde, würde ich ihn trotzdem mögen.
- m) Mir gefällt es, wenn ein Auto schnell ist.
- n) Ihr würde es besser gefallen, wenn das Haus am Meer stehen würde.
- o) Mir wäre es lieber, wenn ich euch niemals getroffen hätte.
- p) Wenn er Probleme hätte, würde er es uns sagen.